Deadline for Submission: **June 30, 2024**
Submit reports to Washington State Wine Commission: [mhansen@washingtonwine.org](mailto:mhansen@washingtonwine.org)

There are no limitations on the length of final reports. Use 12-point Times New Roman, 1” margins left, right and top and a 1.5” margin at the bottom that includes page numbers. Include pertinent graphs, tables, and figures.

**PROJECT TITLE:**

**Project Duration:** 1 year

**Principal Investigator:**

**Organization:**

**Telephone:**

**Email:**

**Co-PI:**

**Organization:**

**Telephone:**

**Email:**

**Cooperators:** Name, organization and contact information

1. **Summary:** In addition to the project report, provide a concise summary in lay terms describing the specific accomplishments. This will be used to communicate findings with the industry.

2. **Objectives and Experiments Conducted to Meet Stated Objectives:** The report objectives should match project objectives.

3. **Major Research Accomplishments and Results by Objective:**

4. **Research Presentations:** Include plans to communicate results to stakeholders.

5. **Research Success Statements:** Describe how your project benefits the Washington viticulture and enology industry. *These statements are different from the project summary in that they specifically indicate how the research benefits industry rather than summarizing progress.*

6. **Funds Status:** Include a general summary of how funds were spent.

Please submit the report to the Washington State Wine Commission’s Research Program Director, Melissa Hansen, at: [mhansen@washingtonwine.org](mailto:mhansen@washingtonwine.org) by June 30 of the end of the research funding year. Future research funding will be contingent on timely reporting.